

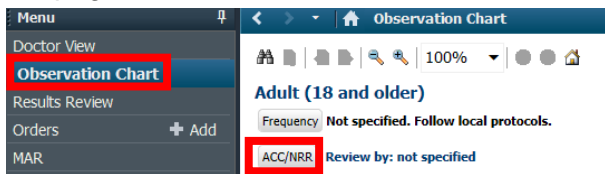
Quick Reference Guide (QRG)

Altering MET Call Criteria and Frequency of Observations

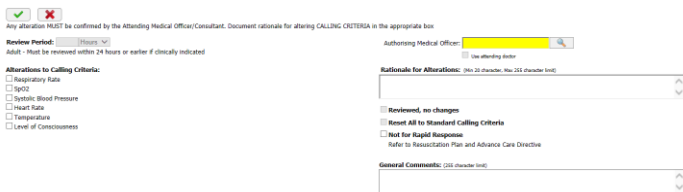
This QRG will outline the process for altering Calling Criteria and ordering a variation in frequency of observations within the patient chart:

Altering Calling Criteria

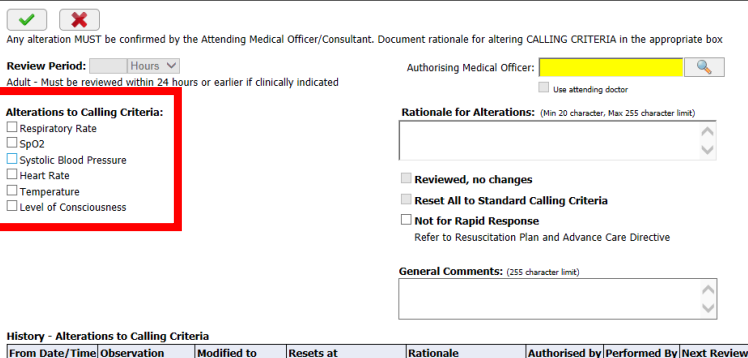
- Navigate to the **Observation Chart** and click the **ACC/NRR** link at the top of the page



- The **Altered Calling Criteria** form will appear



- Under the **Alterations to Calling Criteria** heading, click in the boxes of the vital signs that you want to alter, e.g. Systolic Blood Pressure



- To alter calling criteria for a defined period, select **Acute** and document a review period
- To alter calling criteria for the entire encounter / visit, select **Chronic**

Alterations to Calling Criteria:

- Respiratory Rate
- SpO2
- Systolic Blood Pressure
 - Alter Reset
 - Acute - Resets in hours
 - Chronic - Will not reset during the patient's encounter.

Criteria	Altered Value	Default Value
Red Zone (Upper) is above:	498	498
Yellow Zone (Upper) is above:	180	180
Normal:	90 to 180	90 to 180
Red Zone (Lower) is below:	90	90

- Manually adjust the threshold by selecting the new values you want under the **Altered Values** column, e.g. SBP>80mHg

Criteria	Altered Value	Default Value
Red Zone (Upper) is above:	498	498
Yellow Zone (Upper) is above:	180	180
Normal:	80 to 180	90 to 180
Red Zone (Lower) is below:	80	90

- Complete all the remaining mandatory fields highlighted in yellow which are:
 - Rationale for Alterations
 - Authorising Medical Officer

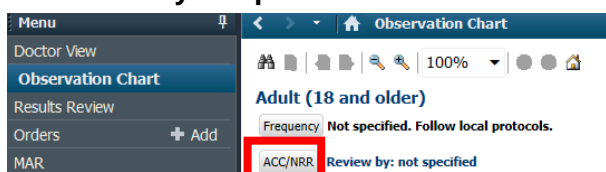
- Click on the green arrow in top left corner to sign changes



- Red and Yellow Alerts on the Graphic Observations Page will adjust to the altered calling criteria and be reflected on the graphs.
- Altered Calling Criteria will reset to standard after the specified review period. You can also manually reset the calling criteria, see below.

How to Reset the Altered Calling Criteria to Standard Calling Criteria

- From the **Observation Chart**, click on the **ACC/Vary Freq.** button



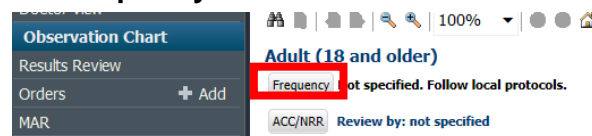
- Select **Reset to Standard Calling Criteria**

- Enter name of **Authorising Medical Officer**
- Sign off on the changes by clicking the green tick on the top left corner



How to vary frequency of observations

- Go to **Observation Chart** and click on **Frequency** button



- The **Frequency of Observations** form will appear
- Go to **Prescribed Frequency of Observations**

- From the drop-down box select the **Frequency Required** and the **Duration** for the altered frequency of observations
- Next enter the **Rationale for Variation to Frequency of Observations**
- Enter the **Authorising Medical Officer**
- Finally sign the changes by clicking on the green tick at the top left of the page



! Note: You can only alter the frequency of all observations from this page. If you want to vary the frequency of only specific observations, such as BP, or want neurological observations commenced, this must be done from the Orders section – see the QRG on this for further information.

How to Reset the Frequency of Observations back to standard

- To re-set the frequency of observations back to standard you go to **Observation Chart** and click on **Frequency** button
- Then select **Reset to Standard Frequency of Observations** box and sign by clicking the green tick at the top left of the page.

Frequency of Observations

ADULT - Must be performed routinely at least 8 hourly, unless advised below

Prescribed Frequency of Observations:
Frequency Required:

Duration: Hours

Rationale for Variation to Frequency of Observations: (Min 20 character, Max 255 character)

Authorising Medical Officer:

Use attending doctor

Current Frequency: Not specified. Follow local protocols.
Reset to Standard Frequency of Observations

From Date/Time	Frequency of Observations	Action	Valid Until	Rationale	Authorised By	Performed By