

Moving to Electronic Medical Records



Information for patients, consumers and their families

During your stay with us, we will be introducing Electronic Medical Records across all inpatient services at Monash Medical Centre. Electronic Medical Records will replace paper-based records.

This means that during your admission, we will need to transfer your key medical information from your paper file, into our secure electronic system.

The information below will help answer any questions you may have about this process.

What's happening?

On the day the ward you are on is planned to transition to the new system, your treating team will display visual markers such as a coloured sign above your bed and a sticker on your file to indicate that your records are still on paper. When it's time to transfer your records onto the electronic system, the Nurse Manager will change the coloured sign above your bed to indicate that your file is in transition.

Our specifically trained clinicians will transfer your information into the system. Once this process is complete, the Nurse Manager will adjust the sign above your bed to indicate your information is recorded electronically. As not all information will be transferred to the system, your paper file will be available for clinicians to use for the duration of your stay.

Your treating team will let you know when you can expect the transition to happen.

How does this affect my care?

We have planned the introduction of our Electronic Medical Records so that it will have minimal impact on your care. Your safety and wellbeing remains our number one priority.

Who are the various people I can see on the ward?

During this time, you may see additional Monash Health employees by your bedside, dressed in high visibility vests or green or light blue tops. These are team members who are assisting with the transition to the new system and specifically trained to support our employees during the transition to the electronic system.

There may also be additional equipment in the ward such as the mobile computers that will be used to enter information into the electronic records.

What are the different signs and wristbands for?

To help our team transition your records as safely, accurately and quickly as possible, we will be using items such as yellow wristbands and coloured signs above your bed to indicate where your file is in the transition process.

What if I move to another ward?

Once your information is on the electronic system, we will continue to document your information in the system regardless of if you move to another ward within Monash Medical Centre.

Is my information secure?

Monash Health protects the privacy of personal and health information it holds and uses it only for the purposes intended. Monash Health has technology and security measures aimed to protect personal and health information. Monash Health's Electronic Medical Records operate on a closed-network system that protects patient and consumer information. Access to patient information is password protected and is strictly limited to clinical teams. All activity is in line with Victorian privacy legislation.

Thank you for your patience and understanding as we undertake this important change to continue providing safe, high quality and timely care.

If you would like more information about the introduction of Electronic Medical Records please ask one of your treating team or visit www.monashhealth.org/EMR